

S-E-C-R-E-T

7 January 1959 ✓

DD/S 59-0070

MEMORANDUM FOR: The Record

SUBJECT : Special Briefing for Planning Group

1. The eighth and ninth in the series of special briefings for the Agency Planning Group for a Mechanically Integrated Reporting and Communications System will be held:

<u>DATE</u>	<u>TIME</u>	<u>PLACE</u>
Tuesday - 13 January	0930	2202 "L" Bldg.
Thursday - 15 January	1430	Central Bldg. Conference Room

2. The briefing on 13 January will take the form of a tour of the CIA Cable Secretariat, with an examination of the facilities and activities outlined to the group by the Cable Secretary on 11 December. The tour will require only one hour approximately.

3. The 15 January briefing will be presented by the Senior Reports Officer of a DD/P Area Division. His topic will be "Divisional Reports Officer Problems and Points of View."

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Secretary

SA-DD/S:WFF:jlf (7 Jan 59)

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